



MINUTES

FORMAL MEETING OF CITY COUNCIL

Diamondhead, Mississippi

Diamondhead Country Club
Emerald Ballroom
June 4, 2012
6:00 PM

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1. **Call to Order** Mayor Pro Tem Holcomb called the meeting to order at 6:02 pm.
 2. **Invocation** Mayor Pro Tem Holcomb
 3. **Pledge of Allegiance** Mayor Pro Tem Holcomb
 4. **Roll Call**—The following members of Council were present: Dianne Ackerman, Hank Holcomb, Ernie Knobloch, Dalton Roberson. Mayor Ingraham and Ron Rech were absent.
 5. **Approval of Minutes—May 17, 2012 Work Session**—Councilmember Knobloch moved, seconded by Councilmember Roberson, to accept the minutes as presented. The motion carried unanimously and the minutes were accepted.
 6. **Confirmation or Adjustment of the Agenda Order**
Councilmember Roberson moved, seconded by Councilmember Ackerman, to accept the order of the Agenda. The motion carried unanimously.
 7. **Communications/Announcements from the Mayor and Council**
Mayor Pro Tem Holcomb announced that a list of improvements or repairs to streets to be turned over to the City has been sent to the President of the County Board of Supervisors, Lisa Cowand, and 5th District Supervisor, Tony Wayne Ladner, outlining improvements that need to be made to these county roads to bring them up to standard prior to the transfer of ownership.
 8. **Presentations / Appointments**
None
 9. **City Manager's Report**
The Interim City Manager reported that the draft of the emergency plan is 90% complete; the DEQ has requested our 20-year storm water plan; a committee has been established to develop a plan for upgrading the City's website; retired Assistant Police Chief Mike Skeen will be assisting the City with the development of a policy and procedures manual for the police.
 10. **Citizens Wishing to Address Council, Agenda Items** Limit of 3 minutes per person
Jacqueline Swanda was recognized and addressed Council regarding her concerns that citations are not being issued for open burning in Diamondhead. She asked if the city had a policy concerning burning to clear property. Mayor Pro Tem Holcomb indicated that the City does not have an ordinance in place at this time to limit open burning, but even if there was an ordinance in place, the City does not have a municipal court in place to enforce any citation that might be written. He stated that he was under the impression that the Fire District still had a burning ban in effect and recommended that Ms. Swanda

contact the Fire Department and the Sheriff's Department, as they are the only organizations to place and enforce a burning ban at this time.

CONSENT AGENDA*

Councilmember Knobloch moved, seconded by Councilmember Roberson, to accept the items on the Consent Agenda. The motion carried unanimously and the items were accepted.

11. Docket of Claims

12. OLD BUSINESS

None

13. NEW BUSINESS

- a. Opening of Accounts at Hancock Bank
- b. Agreement to Extend Original Agreement Dated February 14, 2012, for Hancock County to Provide Permitting and Inspection Services on Behalf of the City of Diamondhead
- c. Public Information Officer Title Change to Public Information Coordinator
- d. RFQ for Traffic Engineering Services

ITEMS PULLED FROM CONSENT AGENDA <i>(if needed)</i>
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14. Ordinances and/or Resolutions pulled from the Consent Agenda

None

REGULAR AGENDA

15. OLD BUSINESS

None

16. NEW BUSINESS

- a. Multi-Line Municipal Insurance Proposal, Stewart Sneed Hewes—After discussion, Councilmember Roberson moved, seconded by Councilmember Knobloch to accept the proposal. The motion carried unanimously.
- b. Resolution to Establish a Credit Facility to Borrow \$300,000 as May Be Needed to Establish the New City—After discussion and information provided by Elizabeth Thomas of the law firm Butler, Snow, Councilmember Roberson moved, seconded by Councilmember Ackerman, to approve the resolution. The motion carried unanimously. City Attorney Williams recused himself from the discussion citing a relative worked for Hancock Bank.
- c. Resolution of City Council Authorizing the Lease/Purchase of Police Vehicles
Councilmember Roberson moved, seconded by Councilmember Ackerman, to table this issue for further discussion. The motion carried unanimously.
- d. Advertise for Bids for Hosted Integrated Computer Software System

Pete Kolf was recognized and expressed his concerns regarding this issue and recommended the City send out an RFP for the software rather than a bid. City Attorney Williams indicated that City Council was acting on the advice of Emily McNeill, Manager of Technical Assistance Division of the Mississippi Office of the State Auditor, who recommended the City advertise and issue bids for the software, including the specifications for the features that the City requires in order to get the lowest and best product for their needs.

Councilmember Ackerman moved, seconded by Councilmember Roberson, to rescind the prior motion to purchase accounting software. The motion carried unanimously.

Councilmember Ackerman moved, seconded by Councilmember Roberson, to table the issue pending further information being available. The motion carried unanimously and the prior motion was rescinded.

EXECUTIVE SESSION

17. Executive Session –BP Litigation and Hiring of a City Manager--

Upon motion by Councilmember Ackerman and second by Councilmember Knobloch, the Council voted to go into Closed Session to determine the need for an Executive Session.

Upon motion by Councilmember Ackerman and second by Councilmember Knobloch, the Council voted to go into Executive Session to discuss agreement with the State on the BP litigation. Council agreed to go with the state-sponsored plan to pursue claims for damages resulting from the BP oil spill. City Attorney Williams indicated that there would be no cost to the city for pursuing this action and if there is any recovery, the costs or fees and expenses would come out of that. The matter of hiring a City Manager was also discussed with Council agreeing to hire Richard Rose for the position, contingent upon contract negotiations. The negotiating committee was authorized to offer the position subject to the terms stated by the council at the salary of \$65,000, plus medical benefits. The authorized amount of \$65,000 was conveyed to Mr. Rose on June 6, 2012 by the negotiating committee composed of Councilmembers Ackerman and Holcomb. It was accepted by Mr. Rose at that time and his effective hire date is June 6, 2012.

Upon motion by Councilmember Ackerman and second by Councilmember Knobloch the council voted unanimously to come out of Executive Session.

Upon motion by Councilmember Ackerman and second by Councilmember Roberson, the council voted unanimously to return to the Regular meeting. All who were present when the closed session began were again present when the session ended.

18. Citizens Wishing to Address Council, Non-Agenda Items Limit of 3 minutes per person
None

19. ADJOURN: Councilmember Knobloch moved, seconded by Councilmember Roberson, to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 7:26pm.



Henry G. Holcomb, Mayor Pro Tem



Sue W. Foster
City Clerk

Meeting Notice Posted at City Hall on June 1, 2012.

**Consent Agenda – All matters listed on the Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*